



March, 2010

Executive Showcase®

## Productivity Development Schedule

*“Whatever you vividly image, ardently desire, sincerely believe and enthusiastically act upon, must inevitably come to pass!”*

### Schedule of Sessions

*(A Conference hall to be agreed to by all participants)*

<i>Pre-conference Goal setting</i>		<i>one-on-one session</i>	
<i>Kick off meeting</i>	<i>Tuesday</i>	<i>March 16</i>	<i>08:00 – 10:00 am</i>
<i>(Including Planning Tool training)</i>			
<i>Lesson One</i> <i>(The Nature of Productivity)</i>	<i>Tuesday</i>	<i>March 23</i>	<i>08:00 – 10:00 am</i>
<i>Lesson Two</i> <i>(Time Management)</i>	<i>Tuesday</i>	<i>March 30</i>	<i>08:00 – 10:00 am</i>
<i>Lesson Three</i> <i>(Priority management)</i> <i>Mid-term review</i>	<i>Tuesday</i>	<i>April 06</i>	<i>08:00 – 10:00 am</i>
<i>Lesson Four</i> <i>(Communication Keys)</i>	<i>Tuesday</i>	<i>April 13</i>	<i>08:00 – 10:00 am</i>
<i>Lesson Five</i> <i>(Empowerment strategies)</i>	<i>Tuesday</i>	<i>April 20</i>	<i>08:00 – 10:00 am</i>
<i>Lesson Six</i> <i>(Team Productivity)</i> <i>Final Review</i> <i>Participants Graduation</i>	<i>Tuesday</i>	<i>April 27</i>	<i>8:00 – 10:30 am</i>